Stages of Admission Process after allotment of Seat in MBBS / BDS

A. <u>BEFORE REPORTING TO SUMANDEEP VIDYAPEETH DEEMED TO BE</u> UNIVERSITY

1

• GENERATION OF PROVISIONAL ALLOTMENT LETTER

- -Through candidate's login from www.mcc.nic.in
- -Take Print out of Provisional Allotment Letter

2

PAYMENT OF EDUCATIONAL FEES

- Through RTGS/NEFT /DD only
- Fill up Fees Payment Transaction Slip

3.

• ONLINE REGISTRATION ON SUMANDEEP VIDYAPEETH'S ADMISSION'S PORTAL

- For Registration visit : https://admission.sumandeepvidyapeethdu.edu.in/SignUp
- Keep JPEG / PDF copies (upto 500 kb file size) of 12th Marksheet, Allottment Letter &
 'Fees Payment Transaction Slip' before starting registration process

B. <u>DURING REPORTING TO SUMANDEEP VIDYAPEETH DEEMED TO BE</u> UNIVERSITY

DOCUMENT VERIFICATION

 Bring ORIGINALs and Three sets of self attested PHOTOCOPIES of enlisted Documents

2

Wilingness for Participaation in Next Round of Counseling

 The Instituon will obtain candidate's willingness for participation in Next Round of Counseling and will submit the same on MCC's portal

3

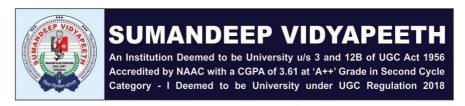
Legal Undertaking for future Fees

 All the candidates will have to submit legal Undertaking for Future Fees along with Bank Guarantee or Undated Account Payee Cheques

4

Generation of Online Admission Letter

 After successful Completion of all the aforemetioned stages the Institution will Generate the Admission Letter on MCCC"s Portal



Instructions for Candidates Who Are Allotted Seat in MBBS / BDS Program

- It is for the information of all the candidates who are allotted seat in MBBS / BDS at Sumandeep Vidyapeeth Deemed to be University (SVDU), through Counseling conducted by Medical Counseling Committee (MCC), that:
 - 1) The allotted candidates will have to mandatorily report in-person (OFFLINE MODE) within the time lines prescribed by Medical counseling Committee, DGHS, Govt. of India
 - 2) The Venue for Reporting is:

Department of Central Admission,

Administrative Building, Sumandeep Vidyapeeth Deemed to be University Piparia, Vadodara, Gujarat, India

For Location click: https://goo.gl/maps/ZAheuzDWsZNKCDgp7

- 3) The entry in the reporting hall will be from 09:00 AM to 12:00 Noon Only. No fresh entries will be allowed after 12:00 Noon under any circumstances.
- 4) Admission process takes 6-8 hours for completion. In exceptional cases, it may take longer time.
- 5) There will be no Holidays at Sumandeep Vidyapeeth Deemed to be University during Reporting Period.
- 6) As per the regulations of MCC, no candidate will be considered for reporting beyond the time line prescribed by MCC under any circumstances.
- 7) Candidates are advised to **beware of fake website** and **confirm the Bank Account number** and particulars of the Institution from the website of the Sumandeep Vidyapeeth (https://sumandeepvidyapeethdu.edu.in/) before proceeding for reporting or payment of fees and ensure that the fees are being paid to the correct Bank Account.
- 8) Please note that the academic session for MBBS & BDS will commence from 1St September 2023.
- 9) All the candidates/ parents are requested to go through the following documents (attached with this letter) for detailed information about further course of the admission process:
 - a. STEPWISE GUIDELINES FOR REPORTING
 - b. FAQs

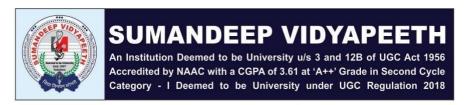
For any queries please contact the concerned Department/Sections:

1. For Admission Process related queries:

Email: admission@sumandeepvidyapeethdu.edu.in

Whatsapp: 8980802947, 8980801285, 8980803796, 8980810190 **Land Line**: 02668 245262/64/66, 8980803730, 8980803722

2. For queries related to Hostel room/ Accommodations: 8980803703, 9825781335



STEPWISE GUIDELINES FOR REPORTING

STEP 1: Generation of Provisional Allotment Letter

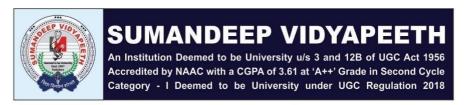
- The candidate shall visit the www.mcc.nic.in and shall generate the 'Provisional Allotment Letter' through his/her Log In.
- The candidate shall read all the instructions mentioned on the Provisional Allotment Letter.

STEP 2: PAYMENT OF EDUCATIONAL FEES

- The allotted candidate will have to make payment of Tuition Fees for First year and the Refundable Security Deposit of Rs. 25,000/-. For information about program-wise Annual Tuition fees please refer to Annexure 1 For MBBS & BDS Fees
- The payment of fees shall be done through RTGS / NEFT / DEMAND DRAFT only.
- The refundable security deposit of Rs. 25000/- can be clubbed with the First year tuition fees and the total amount can be paid through single DD / through a single RTGS transaction.
- Hostel & Mess fees are not to be paid in advance. It shall not be included in the DD/RTGS.
- Please note that, Rs. 2,00,000/- deposited by the candidate with MCC shall NOT be deducted while calculating the total payable amount.
- The Bank Account Details are as under:

ACCOUNT NAME	Sumandeep Vidyapeeth Deemed to be University
BANK NAME	HDFC BANK LTD
ACCOUNT TYPE	SAVING ACCOUNT
ACCOUNT NO	59100001091981
IFS CODE	HDFC0009277
SWIFT CODE	HDFCINBBXXX

- Those who are paying the fees through NET BANKING shall transfer the amount through NEFT/ RTGS mode only. Please do not transfer the amount through IMPS mode.
- After NEFT / RTGS transaction the candidate must <u>note the UTR No.</u> and the transaction details shall be filled in <u>FEES PAYMENT TRANSACTION SLIP</u>. (Annexure -2).
- If the payable amount is remitted through multiple transactions, then for each transaction separate *FEES PAYMENT TRANSACTION SLIP* is to be filled.
- Those who are paying the fees through Demand Draft shall prepare the DD before coming for reporting. The Demand Draft should be in the Name of "Sumandeep Vidyapeeth Deemed to be University" payable at Vadodara.
- Please note, the copy of duly filled "FEES PAYMENT TRANSACTION SLIP" is a must to get the entry in to the Counseling Hall during the physical reporting for the candidates who are allotted seat in MBBS/BDS program



• The candidates who are allotted seat in <u>NRI Category in MBBS/BDS program</u> will have to first get their documents verified by reporting to the Institution. After successful verification of the documents, the applicable educational fees shall be transferred to the Institution.

STEP 3: ONLINE REGISTRATION ON SUMANDEEP VIDYAPEETH'S PORTAL

- The allotted candidates shall must REGISTER and UPLOAD RELEVANT DOCUMENT on the Institution's admission portal.
- It is mandatory to register on the Institution's admission Portal at least 8 hours prior to reporting to the Institution for admission process.
- To Register on the portal please click on :
 https://admission.sumandeepvidyapeethdu.edu.in/SignUp
- Please note during Registration, the candidate is required to upload scanned copy of following documents (JPEG / PDF upto 500 kb max size)
 - 1. 12th Mark sheet
 - 2. Provisional Allotment Letter issued by MCC
 - 3. FEES PAYMENT TRANSACTION SLIP
- Please refer to the screenshots of REGISTRATION process for guidance (Annexure 6).

STEP 4: PHYSICAL REPORTING TO THE SUMANDEEP VIDYAPEETH DEEMED TO BE UNIVERSITY

- The allotted candidates will have to mandatorily report to the Institution, in-person (OFFLINE MODE), within the time lines prescribed by Medical counseling Committee, DGHS, Govt. of India
- The Venue for Reporting is:
 - Department of Central Admission, Administrative Building, Sumandeep Vidyapeeth Deemed to be University, Piparia, Vadodara, Gujarat, India
- The candidate will have to show the copies of following documents to get the entry in to the Counseling Hall:
 - 1. Provisional Allotment Letter issued by MCC
 - 2. FEES PAYMENT TRANSACTION SLIP
- The verification of Original Documents will be conducted in the Counseling Hall. Hence all the
 candidate shall bring all the necessary enlisted <u>ORIGINAL DOCUMENTS along with THREE SETS</u>
 of <u>Self Attested Photocopies</u> for <u>DOCUMENT VERIFICATION</u>. (For List of Documents, Please
 see <u>Annexure 3 below</u>)

STEP 4: PREPARATION OF LEGAL DOCUMENTS

- The following Legal Documents will be prepared during physical reporting:
 - a) Legal Undertaking for future fees
 - b) Affidavit (for Jain Minority Candidates only)
- The facility for preparation of Notarized legal documents may be available in the premises of Institution on payment of standard charges.
- The wordings of the legal documents, is available on www.mcc.nic.in
- The candidate/Parents shall bring adequate number of Account Payee Undated Cheques (minimum 10 cheques) along with passport size photographs (of candidate and accompanying parent/guardian) and copy of AADHAR CARD (of candidate and accompanying parent/guardian) for preparation of Legal Documents.

STEP 5: GENERATION OF ONLINE ADMISSION LETTER

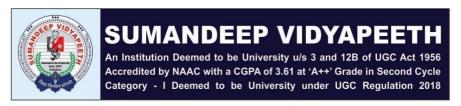
After successful Completion of all these stages the ADMISSION LETTER will be generated and one copy will be handed over to the candidate.

STEP 6: HOSTEL ALLOTMENT

- The hostel room allotment will be done by the office of Chief Warden.
- The copy of Admission Letter will be required for allotment of Hostel Facilities.
- The allotment of Hostel will be strictly on the basis of Room Availability.
- For Hostel Fees please visit: https://sumandeepvidyapeethdu.edu.in/admission/hostel-fees/

STEP 7: COLLEGE JOINING

- The commencement of Academic session will be tentatively from 1st September 2023.
- The candidate after completion of Admission process shall report to the Office of Dean, of Medical/ Dental College to get the detailed information on the academic session.



ANNEXURE 1

MBBS / BDS Admission 2022-23: FEES STRUCTURE

1. MBBS:

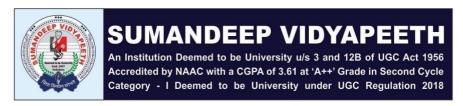
Program Stage	Duration	Tuition Fees payable at the beginning of each Stage			
	(in Calendar Months)	Deemed / Paid Seat Quota / Jain Minority Quota (in INR)	NRI Category (in USD)		
First MBBS	12 months	18,75,000	35,000		
Second MBBS	12 months	18,75,000	35,000		
Third MBBS	12 months	18,75,000	35,000		
Final MBBS	18 months	28,12,500	52,500		
TOTAL	54 Months	84,37,500	1,57,500		
Internship	12 Months	NO FEES	NO FEES		

Note: All the candidates allotted seat in MBBS will have to pay First MBBS Tuition Fees + Rs 25,000 (College Security Deposit) at the time of admission.

2. BDS:

Deemed / Paid Seat Q	Jain Minority Quota(in INR)		
Belonging to EWS category	Not belonging to EWS Category		
Rs. 2,50,000 / Year	Rs. 3,75,000 / Year (<i>To be paid</i>	Rs. 2,50,000 / Year (To be paid in	
(To be paid in four Installments of	in four Installments of	four Installments of	
Rs. 62,500 each)	Rs. 93,750 each)	Rs. 62,500 each)	

Note: All the candidates allotted seat in BDS will have to pay: First Installment + Rs 25000 (College Security Deposit) at the time of admission.



ANNEXURE 2

FEES PAYMENT TRANSACTION SLIP

Full Name of Candidate							
(As per 12 th Mark sheet)	<u> </u>						
Course allotted	MBBS / BDS						
(Select Appropriate Choice)							
Quota Allotted	Deemed Quota / Jain Minority Quota / NRI Quota						
(Select Appropriate Choice)	Journal Quota / Juli minority Quota / Mili Quota						
Fees Payment Mode	RTGS / NEFT / Demand Draft						
(Select Appropriate Choice)							
Fees Amount (Numerical)							
Fees Amount (Word)							
Name of Account Holder							
Date of Transaction							
UTR No / Transaction ID							
(Not Applicable for DD)							
Mobile Number for contact	1						

Please note:

- 1. The candidate shall take the print out of this slip, fill it appropriately in handwriting and upload the scanned copy (JPEG / PDF- upto 500 kb max file size) during Online Registration on Sumandeep Vidyapeeth's Online Admission Portal.
- 2. If the remittance of fees is through more than one transaction or through more than one bank account, then separate Slip is to be filled up for each transaction. All such slips shall be clubbed into one PDF document only (Max file size 500 kb) and then shall be uploaded during Registration Process.
- 3. The candidate shall carry a print out this slip (duly filled) during reporting to the Sumandeep Vidyapeeth Deemed to be University for admission process. Without the print out of this slip, candidate will not be allowed entry in the Counseling Hall of Sumandeep Vidyapeeth.

DOCUMENTS REQUIRED

Table A: List of Documents for Management Category Candidates

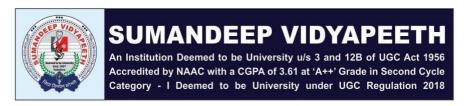
S.N.	Documents Required
1.	Provisional allotment letter generated online on mcc.nic.in
2.	Admit Card of NEET UG 2023 issued by NTA
3.	Result/Rank Letter of NEET UG 2023 issued by NTA
4.	Proof of Date or Birth (High School/Higher Secondary Certificate/Birth Certificate)
5.	Mark Sheets of HSC Examination
6.	School Leaving / Transfer Certificate issued by previous college
7.	ID Proof preferably Aadhar Card (Or PAN Card/Driving License/Voter ID)
8.	Physical/Medical Fitness Certificate (See Annexure 4 for Format)
9.	Domicile Certificate/ Passport of the Candidate
10.	Passport size Photographs (06 copies)
11.	EWS certificate (if applicable)
12.	Caste certificate issued by the competent authority (If applicable)
13.	Disability Certificate issued from a duly constituted and authorized Medical Board (If applicable)
14.	Account Payee Undated Cheques of Candidate's / Parent's Bank Account (Approx 10 cheques)

Table B: Additional Documents required for Jain Minority Candidates:

S.N.	Documents required
1.	School Leaving Certificate (Mentioning that the Religion of the Candidate is JAIN)
2.	Jain Membership Certificate issued by local religious JAIN Sangh (See Annexure 5 for Format)
3.	Jain Minority Certificate issued by Competent Government Authority
4.	Affidavit executed before the Executive Magistrate on Stamp Paper of Rs 100 mentioning that the
	Religion of the candidate is JAINISM

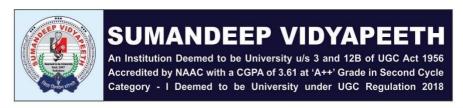
Table C: Additional Documents required for NRI candidates:

1	NRI /OCI / PIO Candidate
	a.) Valid Foreign Passport
	b.) Valid VISA requirements
	c.) Valid Residential permit in India
	d.) Degrees / Certificates of candidate must have been recognized and approved by Association of Indian
	Universities (AIU)/ Commonwealth Universities / International Association Universities (IAU) as equivalent to
	corresponding Indian Degrees/ Certificates.
2	NRI Sponsored Candidate
	a.) Affidavit of NRI relative for sponsorship
	b.) Documents claiming that the sponsor is an NRI (Passport, Visa of the sponsor)
	c.) Embassy Certificate of the Sponsor certifying NRI status of the Sponsor.
	d.) All the essential documents (e.g. birth certificate, passport etc) of the family members to establish
	relationship
	between Candidate & Sponsor.
	e.) Address proof of Sponsor



ANNEXURE 4

		CER	TIFICATE	OF MEDICA	AL FITNESS				
	is to c	,		conducted dmission to	l clinical exa MBBS / BDS pro		n of M	1r. /	Ms.
He/sh	e has not g	jiven any pers	onal histor	y of any dis	ease incapacitati	ng him	/her to	under	go the
profes	ssional cour	se. Also, on c	linical exar	mination it ha	as been found tha	at he/sl	he is m	edicall	y fit to
under	go the MBE	SS / BDS prog	ram.						
The	notable	findings	during	clinical	examination	of	Mr.	/	Ms.
			6	are as unde	r:				
(1) Ab	sence of a	ny incapacitat	ing and /or	· progressive	systematic dise	ase/dis	order /	condit	ion
(2) Ab	sence of a	ny disability of	upper lim	b/s					
(3) Ab	sence of a	ny major visua	al/auditory	disability					
(4) Ab	sence of p	sychosis/neur	osis/menta	l retardation	ı				
(5) Ab	oility to mair	ntain erect pos	sture						
(6) Re	easonable r	nanual dexter	ity						
Name	of Registe	red Medical P	ractitioner:						
	•								
_		egistered Med							
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Signat	ture:		_		Date:				
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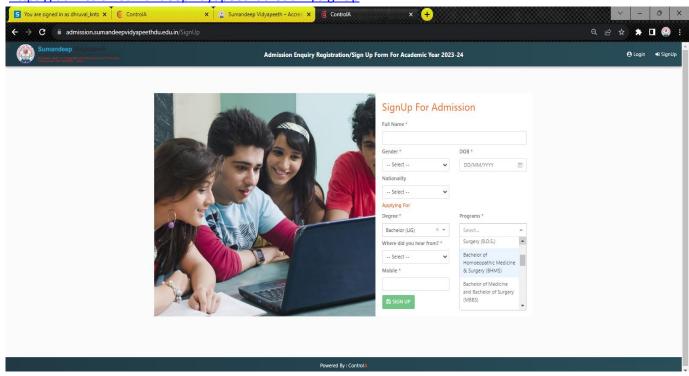
ANNEXURE 5

JAIN MEMBERSHIP CERTIFICATE
Name of Jain Sangh:
Registration No. of Jain Sangh:
Date of Issue of Certificate:
Place of issue of Certificate:
This is to certify that Mr. / Mrs./ Ms.
Age: Gender: R/O:
is a genuine
member of the Jain Minority Community having registered number
Further it is certified that he/she has good knowledge of Jain religion and culture and takes part
in Sangh / religion related activities.
This certificate is issued on thisday ofmonth of year.
Signature of the Head of Sangh:
Name of Head of Sangh:
Mobile number:
Seal

Guideline for Registration on Institution's Portal

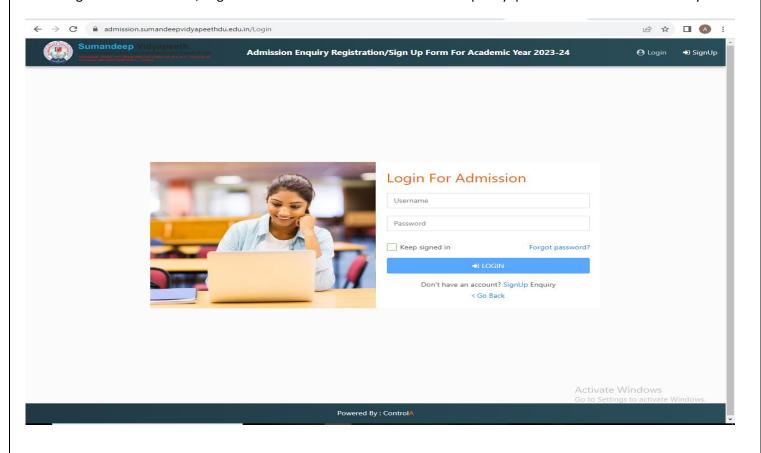
- 1. Keep JPEG / PDF copies (up to 500 kb file size) of 12th Mark sheet, Allotment Letter & 'Fees Payment Transaction Slip' before starting registration process
- 2. Sign Up by Visiting link:

https://admission.sumandeepvidyapeethdu.edu.in/SignUp



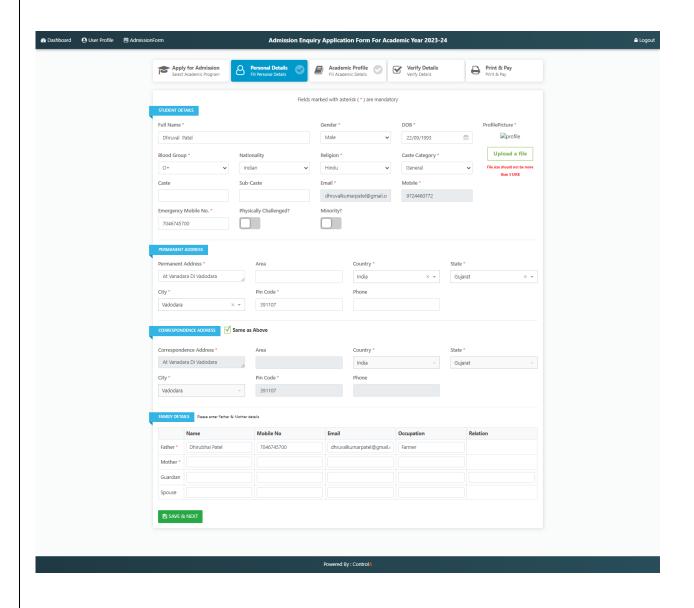


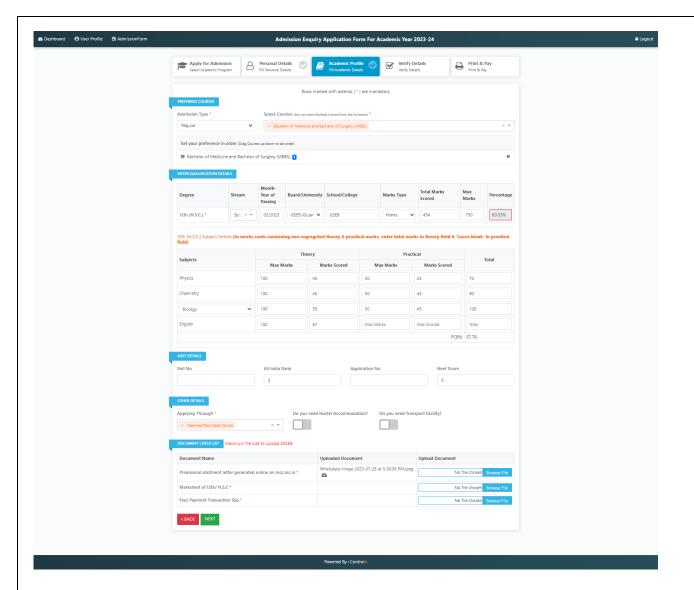
4. Using the ID & Password, Login into the Admission Portal of Sumandeep Vidyapeeth Deemed to be University.



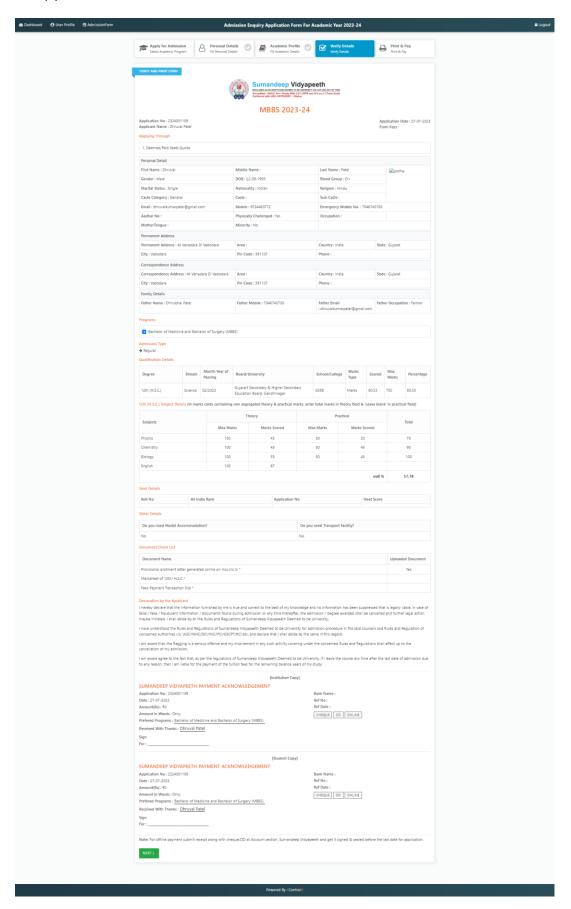
Click on Apply button as per your course Admission Enquiry Application Form For Academic Year 2023-24 Apply for Admission Out of Out B.A.S.L.P. 2023-24 Bachclor in Audiology & Speech Language Pathology 0 Apply B.PHARM (DIPLOMA TO DEGREE) 2023-24 Barbelor of Fharmary (B.Pharm) Form Fore: 1500.00 0 Apply O Apply BDS 2023-24 Bachelor of Dental Surgery (BDS) Form Fees : 10.00 • Appely DIPLOMA IN HEARING AID REPAIR AND EAR MOULD TECHNOLOGY Diploma in Hearing Aid Repair and Ear Mould Technology Form Text, 100. Assudy M.PHARM 2023-24 Master of Planma, In Pharmacountrial Coality Assurance Master of Planmacy (M. Pharma) in Pharmacountries Master of Pharmacy (M. Pharma) in Pharmacountry from Text (1900)09 Tom Text (1900)09 Apply Apply **⊘** Avudy Completed Apply Bischeiter of Science (Busical Institution Core Inchmology Rachester of Science (Busical Control Particles Institution (Busical Control Apply O Apply POST-GRADUATE (PG) PARAMEDICAL PROGRAMS 2023-24

Fill up the form





Verify your details:



Application No : 2324001109

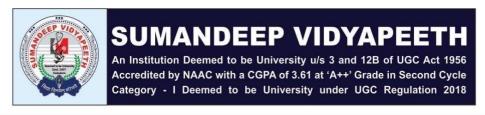
Date : 27-07-2023 Amount(Rs) : ₹0

Amount In Words : Only Prefered Programs : Bachelor of Medicine and Bachelor of Surgery (MBBS)

Received With Thanks : <u>Dhruval Patel</u>

Note: For offline payment submit receipt along with cheque/DD at Account section, Sumandeep Vidyapeeth and get it signed & sealed before the last date for application

CHEQUE DD ONLINE



FAQs for candidates who are allotted a seat in MBBS/ BDS at Sumandeep Vidyapeeth Deemed to be University Vadodara, Gujarat:

1. I am allotted a seat in Sumandeep Vidyapeeth. When shall I report for admission?

The candidate has to report for admission physically (offline-mode) as per the timelines prescribed by the Medical Counseling Committee.

2. How much time does it take for completion of admission processes once thecandidate reports?

Usually, it will take 6-8 hours for completion of admission process.

- 3. Does the presence of Candidate is mandatory at the time of Admission? Yes, the physical presence of candidate is mandatory at the time of admission.
- 4. I don't have Migration certificate, domicile certificate, passport. What shall I do? If some of the documents are not readily available at the time of admission, then the Institution may grant additional period to the candidate for the submission of pending documents. The decision of whether to grant / not to grant any additional period for the submission of the pending documents will be given by the Institution, after the scrutiny of the available documents at the time of admission.
- 5. I am allotted seat in Jain Minority Category. Which documents are required at the time ofreporting?
 - I. Jain Minority certificate issued by competent government authority
 - II. School leaving certificate mentioning Jain as religion
 - III. Local Jain Sangh certificate
 - IV. Affidavit mentioning candidate belongs to Jain Minority

Note: All four documents are essential at the time of admission.

6. I am allotted seat in Jain Minority Category. But I don't have all the documentsrequired for Jain Minority Students. What shall I do?

Please bring as many documents as possible to support the claim that the candidate belongs to the Jain Minority Category. If some of the documents are not readily available at the time of admission, then the Institution may grant additional period to the candidate for the submission of pending documents. The decision of whether to grant / not to grant any additional period for the submission of the pending documents will be given by the Institution, after the scrutiny of the available documents at the time of admission.

7. Will my Original Document be retained by the College at the time of admission?

Yes, original documents will be retained by the College & Candidate will receive document retention letteralong with admission letter.

- 8. Do I have to give Bank Guarantee or Security Cheques at the time of admission? Candidate will have to give either Bank Guarantee or Undated Security Cheques at the time of admission along with the Legal Undertaking for Future Fees
- 9. How many security cheques I need to bring while coming for admission? Candidate can bring minimum 10 cheques (considering the possibility of error inwriting the cheques) of Candidate's Bank Account or Parent's Bank Account.
- 10. Do I have to prepare the legal documents before coming for reporting?

The facility for the preparation of the legal documents is made available in the premisesof the Institution on payment of standard charges.

11. Will the tuition fee remain the same throughout the course or will there be anyannual hike?

Tuition fees will remain the same throughout the course; there will be no annual hike.

12. Can I pay the fees through Account Payee cheques?

No, the remittance of the fees has to be through Demand Draft (in favour of "Sumandeep Vidyapeeth Deemed to be University" payable at "Vadodara") orthrough NEFT/RTGS.

13. I have paid Rs 2,00,000/- as Security Deposit to MCC at the time of Registration. Will this beadjusted in my tuition fees of College?

No, it will not be adjusted in tuition fees. The candidate has to pay entire First year tuition fees along withthe college security deposit at the time of admission.

14. Can we get a guest room for stay during reporting at the Institution?

It depends on availability of Guest Room in the Institution's premises. You can enquire the same before coming for reporting (8980803703, 9825781335)