



# SUMANDEEP VIDYAPEETH

An Institution Deemed to be University u/s 3 and 12B of UGC Act 1956  
Accredited by NAAC with a CGPA of 3.53 on a Four Point Scale at 'A' Grade  
Category - I Deemed to be University under UGC Regulation 2018

At & Post: Piparia, Taluka: Waghodia, District: Vadodara, Gujarat State, INDIA. Pin: 391760  
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## REGULATIONS FOR WITHDRAWAL FROM THE COURSE/PROGRAM

If a student whose date of admission is on or before the formally notified last date of admission, chooses to withdraw from the program of study, the institution shall follow the following five-tier system for the refund / recovery of fees\* remitted by the student.

S. No.	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the Higher Educational Institution (HEI)
1	100% *	15 days or more <b>before</b> the formally-notified last date of admission
2	90%	Less than 15 days <b>before</b> the formally-notified last date of admission
3	80%	15 days or less <b>after</b> the formally-notified last date of admission
4	50%	30 days or less, but more than 15 days, <b>after</b> formally-notified last date of admission
5	00% #	More than 30 days <b>after</b> formally-notified last date of admission

### NOTE:

1. In case of point (1\*) in the table above, the Institution shall deduct an amount not more than 5% of the Annual tuition fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.
2. In case of point (5#) in the table above, if the student leaves the course or in the event of cancellation of his / her admission, due to any reason whatsoever, anytime after the 30 days of formally - notified last date of admission, the student is liable for payment of the fees for the remaining period of complete tenure of his/her program of study, to the Sumandeep Vidyapeeth Deemed to University. In that event, Sumandeep Vidyapeeth has all the rights to recover the payment of the fees for the remaining period of complete tenure of his/her program of study, by redeeming unconditional bank guarantee / Un-dated cheques submitted by the student at the time of admission or through any other appropriate legal procedure against the student/parent/guardian for the recovery of entire outstanding amount against him/her.