

# SUMANDEEP VIDYAPEETH

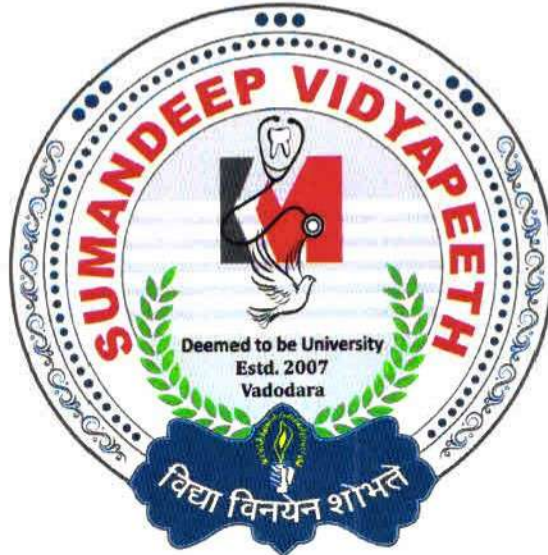
(Declared as Deemed to be University under Section 3 of the UGC Act 1956)

Accredited by NAAC with a CGPA of 3.53 out of four-point scale at 'A' Grade

At & Post Piparia, Tal: Waghodia 391760 (Gujarat) India.

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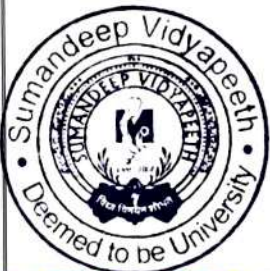
## CURRICULUM

### Master of Science (M.Sc) MEDICAL SOCIAL WORK

Attested CTC

Vice-Chancellor  
Sumandeep Vidyapeeth  
An Institution Deemed to be University  
Vill. Piparia, Taluka: Waghodia.  
Dist. Vadodara-391 760. (Gujarat)

*Chandram* / 2016



## INTRODUCTION

### Scope

The quality of paramedical care has improved tremendously in the last few decades due to the advances in technology, thus creating fresh challenges in the field of healthcare. It is now widely recognized that health service delivery is a team effort involving both clinicians and non-clinicians, and is not the sole duty of physicians and nurses.<sup>1</sup> Professionals that can competently handle sophisticated machinery and advanced protocols are now in high demand. In fact, diagnosis is now so dependent on technology, that paramedical and healthcare professionals are vital to successful treatment delivery.

Effective delivery of healthcare services depends largely on the nature of education, training and appropriate orientation towards community health of all categories of health personnel, and their capacity to function as an integrated team, with a range of skills and expertise, play key roles within the National Health Service, working autonomously, in multi-professional teams in various settings. All of them are first-contact practitioners and work across a wide range of locations and sectors within acute, primary and community care.

### Learning goals and objectives for paramedical healthcare professionals

The learning goals and objectives of the Postgraduate education program will be based on the performance expectations. They will be articulated as learning goals (why we teach this) and learning objectives (what the students will learn). Using the framework, students will learn to integrate their knowledge, skills and abilities in a hands-on manner in a professional healthcare setting. Apply knowledge of human cardiovascular system in the management of cardiovascular related disorders. Plan and implement clinical and scientific activities related to the profession of cardiovascular technology. Identify and solve complex problems arising during cardiovascular care of the patients.

### Program outcomes

- To promote human resources aiming at improving the quality of life of poorest of the poor.
- To meet the growing demand for professionally trained social workers across the country.
- To provide social work education and training based on indigenous knowledge and uniform curriculum across the country.
- To help the learner acquire professional skills and knowledge to help the clients to deal with their emotional and psychological problems.
- To help the learner acquire professional skills and develop capacity in helping people to solve various social and economic problems.
- To help the learner to develop required attitudes in understanding people's problem-solving interventions

### Attended CAC Accountability

Students will understand core concepts of clinical ethics and law so that they may apply these to their practice as healthcare service providers. Program objectives should enable the students to:

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- Describe and apply the basic concepts of clinical ethics to actual cases and situations
- Recognize the need to make health care resources available to patients fairly, equitably and without bias, discrimination or undue influence
- Demonstrate an understanding and application of basic legal concepts to the practice  
Employ professional accountability for the initiation, maintenance and termination of patient-provider relationships
- Demonstrate respect for each patient's individual rights of autonomy, privacy, and confidentiality

The student will execute professionalism to reflect in his/her thought and action a range of attributes and characteristics that include technical competence, appearance, image, confidence level, empathy, compassion, understanding, patience, manners, verbal and non-verbal communication, an anti-discriminatory and non-judgmental attitude, and appropriate physical contact to ensure safe, effective and expected delivery of healthcare.

### Duration of the course

Duration of the course is 2 years

**Eligibility criteria:** Bachelors in Social Work

### Attendance

A candidate has to secure minimum 80% attendance in overall with at least-

1. 75% attendance in theoretical
2. 80% in Skills training (practical) for qualifying to appear for the final examination.

No relaxation, whatsoever, will be permissible to this rule under any ground including indisposition etc.

**Medium of instruction** English shall be the medium of instructions for all the subjects of study and for examination of the course.

### Assessment

Assessments should be completed by the academic staff, based on the compilation of the student's theoretical & clinical performance throughout the training program me. To achieve this, all assessment forms and feedback should be included and evaluated. Student must attain at least 50% marks in each Theory, Internal assessment and Practical independently / separately for each individual subject.

### Course of Instruction:

Course Name	Course Code	Theory (In hrs.) (Class and lab)	Practical (In hrs.) (Clinical)
<b>FIRST YEAR - Total Hours 1025</b>			
Origin and Development of Social Work (Theory)	MMSW101	25	-
Professional Social Work : Indian Perspectives (Theory)	MMSW102	25	-
Basic Social Science Concepts	MMSW103	25	-
Social Work and Social Development (Theory)	MMSW104	25	-
Social Work Practicum and	MMSW105	25	-

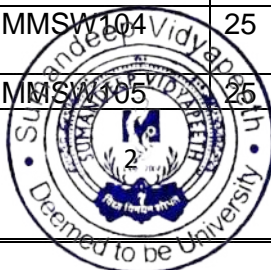
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Supervision (Theory)			
Social Work Practical I	MMSW106	-	900
		<b>125</b>	<b>900</b>
<b>SECOND YEAR -Total Hours-945</b>			
Social Work Research (Theory)	MMSW201	15	100
Case Work and Counseling : Working with individuals	MMSW202	15	100
Social Group Work : Working with groups	MMSW203	15	100
Community Organization Management for Community Development	MMSW204	-	100
Dissertation	MMSW205		500
		<b>45</b>	<b>900</b>

### Scheme of Examination:

Course	Course Code	Assessment			
		Hours	Internal	External	Total
<b>FIRST YEAR</b>					
Origin and Development of Social Work (Theory)	MMSW101	3	20	80	100
Professional Social Work : Indian Perspectives (Theory)	MMSW102	3	20	80	100
Basic Social Science Concepts	MMSW103	3	20	80	100
Social Work and Social Development (Theory)	MMSW104	3	20	80	100
Social Work Practicum and Supervision (Theory)	MMSW105	3	20	80	100
Social Work Practical I	MMSW106	3	20	80	100
<b>Total</b>			<b>120</b>	<b>480</b>	<b>600</b>
<b>SECOND YEAR</b>					
Social Work Research (Theory)	MMSW201	3	20	80	100
Case Work and Counseling : Working with individuals	MMSW202	3	20	80	100
Social Group Work : Working with groups	MMSW203	3	20	80	100
Community Organization Management for Community Development	MMSW204	3	20	80	100
Dissertation	MMSW205	3	100	100	200
<b>Total</b>			<b>180</b>	<b>420</b>	<b>600</b>

### FIRST YEAR M. SC MEDICAL SOCIAL WORK

#### **MMSW101- ORIGIN AND DEVELOPMENT OF SOCIAL WORK (25 HOURS)**

#### **Unit 1 - History of Social Work: Global Scenario**

- History of Social Work in Americas
- History of Social Work in Europe
- History of Social Work in Asia Pacific

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- History of Social Work in Asia Pacific-II
- History of Social Work in Africa and Middle East

### **Unit 2 - Social Work Profession and Education**

- Social Work as a Profession
- Social Work Education: Retrospect and Prospects
- Social Work Education through Distance Learning
- Values, Principles and Ethics of Professional Social Work

### **Unit 3 - Social Work Concepts and Primary Methods**

- Introduction to Social Work Concepts
- Social Case Work
- Social Group Work
- Community Work in Social Work For electronic version of the prospectus

### **Unit 4 - Secondary Methods of Social Work**

- Social Action
- Social Work Research
- Social Welfare Administration
- Generalist Practice

## **MMSW102 - PROFESSIONAL SOCIALWORK: INDIAN PERSPECTIVES (25 HOURS)**

### **Unit 1 - Evolution of Social Work Practice in India**

- History of Social Work: State Initiatives
- History of Social Work: Individual Initiatives
- History of Social Work: Initiatives through Social Movements
- History of Social Work in India: Initiatives by NGOs

### **Unit 2 - Religion and Social Work: Indian Context**

- Hinduism and Social Work
- Islam and Social Work
- Sikhism and Social Work
- Jainism and Social Work
- Buddhism and Social Work
- Christianity and Social Work

### **Unit 3 - Gandhian Concepts of Social Work**

- Gandhi's Perception of an Ideal Society
- Gandhi's Charter of Social Reconstruction
- Gandhian Social Work: Methods and Techniques
- Gandhian Social Work: The Historical Perspective
- Social Work in Post-Gandhian Era

**Attested by**

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#### Unit 4 - Professional Social Work in Independent India

- Growth of Social Work Education and Training
- Social Work Literature
- Involvement of Social Workers in National Development
- Career Prospects in Professional Social Work

### MMSW103 - BASIC SOCIAL SCIENCE CONCEPTS

(25 HOURS)

#### Unit 1 - Basic Concepts of Society

- Social Work and its Relationship to other Disciplines
- Society and Culture
- Indian Society: Composition, Classification and Stratification
- Social Groups, Social Institutions and Social Control
- Social Change: Meaning, Characteristics and Factors 11

#### Unit 2 - Basics of Psychology For Social Workers

- Psychological Foundation for Social Work Practice
- Concepts of Social Psychology for Social Work Practice
- Social Learning and Motivation
- Defense Mechanisms and Stress

#### Unit 3 - Family-The Basic Unit of Society

- Stages of Human Growth and Development
- Biological Aspects of Human Growth and Development
- Concept of Family and Marriage
- Understanding Man and Woman
- Family Life Cycle

#### Unit 4 - Indian Families in Transition

- Family and Marriage in the Changing Society
- Social Work with Families
- Contemporary Problems in Family System
- Parenting Adolescents and Youngsters

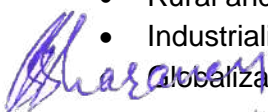
### MMSW104 -SOCIAL WORK AND SOCIAL DEVELOPMENT

(25 HOURS)

#### Unit 1 - Social Dynamics and Change

- Migration
- Rural and Urban Continuum and Urbanization
- Industrialization
- Globalization

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- Changing Occupational Structure and Impact of liberalization

## Unit 2 - Concepts of Development

- Social and Human Development
- Sustainable Development
- Development and Progress: Economic and Social Dimensions
- Gender Perspectives on Development
- Population and Development

## Unit 3 - Development: Human Rights Perspective

- Social Ideals of Indian Constitution
- Social Work and Human Rights
- Welfare Economics and Development
- Indian Judicial System 12

## Unit 4 - Social Legislations

- Legal Provisions for Women
- Legal Provisions for Persons with Disability
- Legal Provision for Children
- Legal Aid, Social Advocacy and Role of Social Worker

## MMSW105 - SOCIAL WORK PRACTICUM AND SUPERVISION (25 HOURS)

### Unit 1 - Social Work Practicum: An Overview

- Social Work Practicum: Concept, Meaning, Nature, Importance and Scope
- History of Social Work Practicum: Development of Field Education
- Social Work Practicum: Global and National Scenario
- Social Work Practicum in Open and Distance Learning

### Unit 2 - Roles and Expectations in Social Work Practicum

- Orientation for Social Work Practicum
- Roles and Expectations in Social Work Practicum
- Roles and Expectations of Social Work Training Institute
- Principles and Skills for Social Work and Agency Practice

### Attested CTC Field Work Supervision

- Models and Modes of Social Work Supervision
- Administrative and Environmental Aspects in Social Work Supervision

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- Supportive Functions in Supervision
- Field practicum Supervision in Distance Learning Mode

#### **Unit 4 - Social Work Practicum in Various Settings**

- Individual, Family and Community
- Medical, Psychiatry and Child Care
- Education and Research
- Correctional Services
- Corporate Sector, Donor Agencies and NGOs

### **SECOND YEAR M. SC MEDICAL SOCIAL WORK**

#### **MMSW201-SOCIAL WORK RESEARCH**

**(15 HOURS)**

#### **Unit 1 - Basics of Research in Social Work**

- Introduction to Social Work Research
- Research Review in Social Work
- Research Process I: Formulation of Research Problem
- Research Process II: Preparing a Research Proposal

#### **Unit 2 - Research Methods in Social Work (Practical)**

- Introduction to Methods of Research in Social Work
- Research Methods I: Descriptive, Exploratory, Diagnostic, Evaluation & Action
- Research Methods II: Experimental Research
- Research Methods III: Qualitative Research

#### **Unit 3 - Tools and Methods of Data Collection**

- Methods of Sampling
- Research Tools: Questionnaire, Rating Scales, Attitudinal Scales and Tests
- Interview, Observation and Documents
- Data Collection

#### **Unit 4 - Data Processing and Analysis**

- Data Processing and Analysis
- Descriptive Statistics
- Inferential Statistics
- Reporting of Research

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## **MMSW202 - CASE WORK & COUNSELLING: WORKING WITH INDIVIDUALS (15 HOURS)**

### **Unit 1 - Human Behaviour and Social Environment**

- Social Casework Practice in Indian Context
- Behavioural Concepts for Understanding the Clients
- Scope of Social Casework: Nature of the Problems to be Addressed
- Components of Casework

### **Unit 2 - Social Case Work**

- Caseworker Client Relationship and Principles of Casework
- Supportive Techniques of Helping
- Social Casework Process
- Tools of Casework
- Some Theoretical Approaches in Casework

### **Unit 3 - Basics of Counselling**

- Introduction to Counselling
- Counselling Process
- Supportive & Behavioural Techniques in Counselling
- Cognitive and Psychoanalytical Techniques in Counselling
- Practical Issues Involved in Counselling 14

### **Unit 4 - Interview and Recording**

- Interviewing in Social Case Work
- Interviewing and Communication
- Interviewing Skills and Techniques
- Recording and Documentation in Social Case Work

## **MMSW203 - SOCIAL GROUP WORK: WORKING WITH GROUPS (15 HOURS)**

### **Unit 1 - Introduction to Social Group Work**

- Social Groups: Characteristics and Significance
- Historical Evolution of Social Group Work (Global Context)
- Historical Evolution of Social Group Work (Indian Context)
- Social Group Work as a Method of Social Work

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### **Unit 2 - Group Work Dynamics**

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- Theories and Models in Social Group Work
- Stages/Phases of Group Development
- Process of Group Formation
- Values and Principles in Social Group Work

### **Unit 3 - Leadership and Skill Development in Social Group Work**

- Leadership and Power
- Skills and Techniques of Social Group Work
- Relevance of Life Skill Education in Social Group Work Practice
- Programme Planning in Social Group Work

### **Unit 4 - Social Group Work in Different Settings**

- Concepts and Dynamics of Self-Help Groups (SHG) in Indian Context)
- Group Work in Community Settings
- Group Work in Institutional Settings
- Group Work in Educational Settings
- Role of Social Worker in Group Work

## **MMSW204 - COMMUNITY ORGANISATION MANAGEMENT FOR COMMUNITY DEVELOPMENT (15 HOURS)**

### **Unit 1 - Concepts of Community and Community Development**

- Understanding Communities
- Profile of Urban Communities
- Profile of Rural Communities
- Profile of Tribal Communities
- Community Development Programmes and Accountability

### **Unit 2 - Community Organisation for Community Development**

- Community Organisation
- Community Organisation as a Method of Social Work
- Current Issues in Community Organisation
- Attitudes, roles, Skills of a Community Organizer
- Models of Community Organization

### **Unit 3 - Social Action for Community Development**

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- Social Action (history, concept and principles)
- Social Action and Community work
- Models of Social Action
- Social Action (strategies and tactics)

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- Social Action as a method of social work

#### Unit 4 - Social Welfare Administration

- Social Welfare Administration (Concept, History, Nature etc.)
- Components of Social Welfare Administration (PODSCORBOEF)
- Social Services and their delivery
- Management of Social Services
- Major Social Policies: (Indian Context).
- Professional ethics.

#### Dissertation

(500 HOURS)

#### Dissertation/Research project

Each candidate pursuing M.Sc. Medical Social Work Course is required to carry out work on selected research project under the guidance of a recognized post graduate teacher. The results of such a work shall be submitted in the form of dissertation/ research project. The dissertation/ research project is aimed to train a graduate student in research methods and techniques. It includes identification of problem, formulation of a hypothesis, search and review of literature, getting acquainted with recent advances, designing of a research study, collection of data, critical analysis, and interpretation of results and drawing conclusions.

Every candidate shall submit to the Registrar (Academic) of the University in the prescribed Performa, a synopsis containing particulars of proposed dissertation/ research project work within six months from the date of commencement of the course on or before the date notified by the University. The synopsis shall be sent through the proper channel.

Such synopsis will be reviewed and the University will register the dissertation/ research project topic. No change in the dissertation topic/ research project or guide shall be made without prior approval of the University.

#### The dissertation/ research project should be written under the following headings:

Introduction

Aims or objectives of study

Review of literature

Material and methods

Results

Discussion

Conclusion

Summary

References

Tables

Annexure

The written text of dissertation/ research project shall not be less than 50 pages and shall not exceed 100 pages excluding references, tables, questionnaires and other annexure. It should be neatly typed in double line spacing on one side of paper (A4 size, 8.27" x 11.69") and bound properly. Spiral binding should be avoided. A declaration by the candidate for having done the work should also be included, and the guide, head of the department and head of the institution shall certify the dissertation/ research project.

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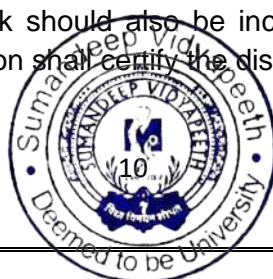
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Four copies of Dissertation/ research project shall be submitted to the university, through proper channel, along with a soft copy (CD), 6 months before the final examination.

It shall be assessed by two examiners appointed by the university, one internal and one external. No marks shall be awarded for Dissertation/ research project. Acceptance of the dissertation/ research project is a pre-requisite for a candidate to be permitted to appear for final examination. If there are corrections in the dissertation / research project suggested by the examiner(s), the candidate may make such corrections and may be allowed to re-submit in time and if approved can appear for the examination.

### **Ethics and accountability**

Students will understand core concepts of clinical ethics and law so that they may apply these to their practice as healthcare service providers. Program objectives should enable the students to:

- Describe and apply the basic concepts of clinical ethics to actual cases and situations
- Recognize the need to make health care resources available to patients fairly, equitably and without bias, discrimination or undue influence
- Demonstrate an understanding and application of basic legal concepts to the practice  
Employ professional accountability for the initiation, maintenance and termination of patient-provider relationships
- Demonstrate respect for each patient's individual rights of autonomy, privacy, and confidentiality

### **CODE OF PROFESSIONAL CONDUCT**

#### **INTRODUCTION**

The Code of Professional Conduct is designed and set out as guidance for the Cardiac Physiologist functioning as a clinical practitioner within the relationship that exists with every patient receiving health care.

Essential to that relationship is the patient's trust in the practitioner. This trust hangs upon the patient's assurance of being the practitioner's first concern during their clinical encounter, and upon the patient's confidence that the care received will be competent, whether in diagnosis, therapy or counseling.

#### **STANDARD OF PRACTICE AND CARE**

Patients are entitled to the highest standard of practice and care. The essential elements of this are professional competence, good relationships with patients and colleagues and observance of professional ethical obligations.

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In providing care you must therefore:

- Recognize the limits of your professional competence.
- be willing to consult colleagues
- Keep clear, accurate and contemporaneous patient records which

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- report the relevant findings.
- Keep colleagues informed.
- Pay due regard to the efficacy and the prudent use of resources.
- be competent, truthful, and accurate, when reporting on investigations.
- be competent when giving or arranging treatment.

## KEEPING UP TO DATE

You must maintain the standard of your performance by keeping your knowledge and skills up to date throughout your working life. In particular, you should take part regularly in educational activities which relate to the clinical application of cardiovascular science and technology.

You must work with colleagues to monitor and improve the quality of the service which is provided. Some parts of clinical and technical practice are governed by law. You must observe and keep up to date with the laws which affect your practice.

## TEACHING

The Society for Cardio logical Science and Technology encourages you to contribute to the education and training of colleagues. All competent practitioners should be prepared to supervise less experienced colleagues.

If you have special responsibilities for teaching you should develop the skills of a competent teacher. If you are responsible for training junior colleagues you must make sure they are properly supervised.

## Patients' Rights

- Listen to patients and respect their views
- Treat patients politely and considerately.
- Respect patients' privacy and dignity.
- Give information to patients in a way they can understand.
- Respect the right of patients to be fully involved in decisions about their care.
- Respect the right of patients to refuse treatment or to take part in teaching or research, reporting the refusal to the person requesting the procedure.
- Respond to complaints promptly and constructively.
- Ensure that your views about a patient's life style, culture, beliefs, race, color, sex, sexuality, age, social status, or perceived economic worth, do not prejudice the service you give.

## CONFIDENTIALITY

Patients have a right to expect that you will not pass on any personal information which you learn in the course of your professional duties, unless they agree

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